

GLHRC Meeting

Oct 15th, 2013 - Draft Minutes

Committee:

Present: Odulia Brown, Committee Member (President)
Tracy Dawes, Committee member
Joseph Motley, Committee Member
Michael Stage, Committee Member (Vice President)
Timothy Jones, Human Rights Advocate
Denise Melton, Committee member

Participants:

Francis Bruce, Alpha Community Service
Joan Senior-Williamson, Alpha Counsellors Services
Brenda Lomax, Community Direct Services
Walt Stone, Corner Stone Service Intervention Systems
Vincent Hamilton, Divine Living Inc
Barbara Wilber, Eggleston Services
Matthew Melvin, Hope Unity and Freedom
Julia Tolly & Jennifer McCracken, Individual First
Gail Hardy Boyd, Just People
Vincent Hamilton, Leclair Family Services
Elondra Napper, Training Ground Ed & Family Services
Patina Sharpe, Training Ground Ed & Family Services
Harolyn Thompson, Trinity Family Services
Dwayne Eley, True Life Destinations
Lisa Phipps, True Life Destinations
Tiffany Dobbins, True Life Destinations
Kristina Derderian, Youth Excel & Advancement

Ms. Brown called the meeting in session around 9.07 AM and addressed the agendas of the old and new businesses.

Advocate Remarks:

Mr. Tim Jones once again mentioned that everybody should now be using the Chris program. He emphasized on reporting abuse/neglect cases within 24 hours even if it happen on a weekend. The inability to utilize the system is not an excuse not to report or report incidents outside of the 24 hours. The report should be completed in CHRIS within 24 hours. If not, providers will be sited. If there are complications with CHRIS, please contact Margaret Walsh 804-786-3988 for incidents involving abuse only or Chanda Bragg for problems reporting death/ serious injuries at 804-786-3475.

Mr. Jones stated that during recent site visits the following discrepancies were founded:

- Discharge plans missing from charts. Make sure all individuals have a discharge plan and an ISP in their charts.
- Facilities do not have the proper policy in place for the use of protective restraint. Providers that use mechanical support should have a written and approved policy for that and it should state the person that makes the decision to use the mechanical support and how long it should be used.

No locks on refrigerators. If it's needed, you should develop and submit a plan for review to the LHRC and to notify all residence.

Mr. Jones held an annual session on FOIA (Freedom of Information Act training) with the board members.

AGENDA

Old Business:

N/A

New Business:

A) Just people affiliation was granted for pre vocational program with motion to resend in P&P for it.

B) Alpha Counsellors will be taking over secretarial duties starting this quarter.

Public Comments:

None

Provider Report

Alpha Community Services: Presented its third quarterly report with one abuse case of peer to peer which was closed. No complaints, no new changes or amended policies. No licensure visit this quarter. No changes in behavioral plan. ACS will continue to have annual human rights training with staff to minimize complaints and violations and continue to monitor and report all types of violations within 24 hours. ACS will continue to support and recruit board members and continue to have a member on board. ACS had to stay for close session.

Alpha Counsellors Services: Alpha Counsellors volunteered to take over the secretarial duties next quarter. They presented their third quarterly report with no abuse or neglect allegation cases. They serve 62 individuals this quarter. Had licensure visit to review substance abuse program and were recommended to change their confidentiality form. They continue to review their policies and procedure and behavioral plans with employee and keep maintaining ACTS annual training. They continue to be active in the recruitment of new committee members.

Community Direct Services: Presented their third quarterly report. No abuse or neglect allegations this quarter. They now serve 65 individuals. Had a visit from licensure in September and had to do a CAP for what was sited upon. No abuse or neglect this quarter. No changes in policies or behavioral programs and they continue to assist and support in recruiting new board members.

Corner Stone Service Intervention Systems: Corner Stone presented their third quarter reports. No abuse or neglect this quarter. No policy updates, no changes in behavioral plans. They are still waiting on licensure for review and approval of their outpatient service program. They continue to train staff to identify and report allegations of abuse and neglect within 24 hours. Still active in assisting and recruiting new board members.

Eggleston Services: Serving residential and day support, supportive employment. They presented their third quarter. No changes in services this quarter, no program updates. Now serving 336 individuals. Had a visit from licensure and had to submit CAP for two human rights violations. Had 9 peer to peer incidents which were all resolved. Egglestons continues to report all incidents through their Ethics Point Health and Safety Portal access through their internet. Staff goes through a corporal orientation process. They continue to participate in the recruitment process for new board members. Egglestons had to stay for close session.

Hope Unity & Freedom: Reported serving 191 individuals this third quarter. They reported 2 allegation of abuse or neglect. An investigation was conducted and the issues were resolved and cases closed. CAP was resend as advised and now indicates approval of their amended P&P. At this time, there are no changes in behavioral plans and current policies or procedures. Hope Unity & Freedom continue to train all staff members to report incidents and accidents at all time and still practices HWC training annually. They still submit recommendations of candidates to GLHRC when needed. HUF had to stay for close session.

Individual First: Presented its third quarterly report with no abuse allegation cases Still serving 14 individuals. No allegations of abuse or neglect this quarter. No licensure visits. No new or amended policies, procedure or programs and no changes in behavioral plans. Individual First continues to review HR regulations to their employees annually and will continue their testing policies to ensure staff has the understanding regarding capturing and reporting allegations of abuse. IFI is still actively participating in all recruiting activities to help find new board members.

Just People Inc: Presented its third quarterly report of 40 individuals. They had 3 abuse /neglect allegation cases. One physical, one neglect and one peer to peer incident. These were all investigated and resolved. All cases were closed. JPI turned in request for pre vocational program to be added to their day support program. This will teach individuals how to prepare themselves for employment and be able to perform and maintain their employment. Affiliation was granted with motion to submit a policy and procedure for it and they have to get document from Ms Walsh. Just People continue to provide annual HR training to all staff members. No new amended policies, procedures or program rules. No use of restraint or seclusion. Will continue to provide referral when needed. JPI had to stay for close session.

Trinity Family Services: Presented their third quarterly with 14 to the board. All remains the same. No allegations of abuse or neglect this quarter. No complaints, changes in policies, procedures or program rules. No restrictions, restraints or seclusions. TFS continues to emphasizes the importance of reporting all allegations of abuse and neglect to human rights and on time. No changes in behavioral plans. Continue to look for candidate interested in becoming board member.

True Life Destinations, LLC: Presented their third quarter with 40 individuals served. No allegations of abuse or neglect reported. No complaints, policy change, no restrictions, restraints or seclusion. No changes in behavioral management policy. TLD does annual training of all staff members on the importance of reporting all allegations of abuse and neglect within 24 hours. Continue to train all staff on human rights complaint. TLD will keep looking to recruit potential board members our committee.

Youth Excel and Advancement, LLC: Presented their third quarterly with 9 individuals served. No abuse or neglect allegations reported. No complaints, no policy or procedure changes. There were no restrictions, restraints or seclusion reported. No changes in behavioral management policy. YEA trains all staff upon hire on human rights and the proper procedure of reporting violations to supervisors. Verbal de-escalation is promoted during clinical supervision and training to support behavioral management and prevent the use of restraint. YEA is proposing an expansion request to provide IHH services. They are active in helping recruit new board members and have a potential candidate.

Closed Session:

GLHRC motioned and approved to go into close session per section 2.2-3711.A of the Virginia Code to discuss issues/ matters exempt from public disclosure namely to review individual restraints, incident reports, and abuses and/ or complaint investigation of the following: Just People Inc , Eggleston Services, Alpha Community Services and Hope Unity have to stay for close session.

A motion was made and approved to come out of close session. Upon reconvening into open session, each member certified that only business exempt from public disclosure related to the above noted programs were discussed.

Recommendations

Just People: Recommended for additional staffing to their transportation unit.

Affiliation was granted for pre vocational program with motion to send in P&P for it.

Next meeting was set for January 14th, 2014 @ 9.00am in Hampton.

Respectfully Submitted,

Francis C. Bruce
Oct 18th, 2013